

# NATIONAL INSTITUTES OF HEALTH

## Budget Process Calendar

		Calendar Year 2013												Calendar Year 2014												Calendar Year 2015												
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
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### FORMULATION:

March-April	With input from the ICs, the Director identifies underlying philosophy and NIH priorities for proposed allocation of funds including specific areas of emphasis.
May-July	Budget Retreat or similar meeting is hosted with IC Directors to discuss proposals and make recommendations. NIH submits priorities for the DHHS Preliminary Budget, and defends NIH request to HHS budget review board.
Aug. Sept.	NIH submits documentation to support OMB submission.
Nov-Dec	NIH Director may appeal budget at time of the OMB Passback.
Dec-Jan	NIH develops President's Budget (PB) and Congressional Justification in accordance with NIH priorities and Administration policy.

### PRESENTATION:

Jan-March	NIH submits the Congressional Justification (CJ).
Spring	NIH and IC Directors testify to defend the President's Budget before the Labor/HHS House and Senate Appropriations Subcommittees.
Summer	House/Senate Appropriations Subcommittees should mark-up the President's Budget by IC.
Aug-Sept	Conferees from the House/Senate Appropriations Subcommittees should resolve any differences between dollar levels and guidance (including earmarks) provided by both bodies in response to the President's Budget. Guidance from one Subcommittee not reported in the other or in Conference remains in effect.
Sept-Dec.	The Congress appropriates funds for each IC, OD, and B&F.

### EXECUTION:

Oct 1	Fiscal year starts October 1. Apportionments requested by OMB, allotments established and allowances issued.
Oct-Dec.	NIH develops operating policy for ICs within the parameters identified by Congress.
Oct 1-Sep 30	Obligation and expenditure of appropriated funds during the fiscal year.
Sep 30	End of the fiscal year-books closed. No further new obligations of budget authority incurred for fixed period of availability accounts, i.e. one-year appropriations or reimbursable agreements.
Oct-Nov	Reconciliation of accounts and compilation of actual results for the recently ended (expired) year.
Dec-Jan	Collect and report official data for use in President's Budget (PB) and Congressional Justification (CJ), including research area, conditions, and disease categories (RCDC) whose statistics accompany the relea